



Government of Jammu and Kashmir
Civil Secretariat, PHE I&FC Department
Jammu/Srinagar

Subject: - Streamlining of the Purchase and Acquiring of Stores.

Reference: - 1. Assurance of the Hon'ble Minister, PHE/I&FC in the Legislative Council.
2. Set of Instructions/Advisory issued by this deptt. vide No. PW/Hyd/ADm/07/2013 dated 13.02.2013

CIRCULAR

Dated:26-12-2013

1. Though, clear instructions have been issued from time to time to the officers making purchases/procurement of stores for the Government schemes, yet, it is reiterated that all the officers of the PHE/I&FC Department, competent to purchase stores, should adhere strictly to the rules and instructions governing the purchase and acquiring of stores notified vide Jammu and Kashmir Financial Code (Chapter-VIII-Stores).
2. Quantities to be procured should also be foreseen/assessed well in advance and while making purchase and the quantity to be procured should be clearly mentioned in the tenders.
3. Splitting/Distribution of supply orders amongst bidders should be avoided as far as possible in line with the Government instructions/Central Vigilance Commission Guidelines. It should be resorted to only if the ratio in which order is to be splitted / distributed has already been notified in the tenders.

Sd/-

(Dr. Pawan Kotwal)IAS
Commissioner/Secretary to Govt.
PHE/I&FC Department

No. PW/Hyd/Acctts/NIC e-Pro/2011-12

Dated 26.12.2013

Copy to the:-

- 1) Principal Accountant General, Jammu/Kashmir for information.
- 2) Principal Secretary to Govt. Finance Department or information.
- 3) Director General A&T, Finance Department for information.
- 4) Director Information, J&K, Jammu.
- 5) Director NIC for information and necessary action.
- 6) Chief Engineers, PHE Department, Jammu/Kashmir, I&FC Department Jammu/Kashmir and RTIC, Jammu.
- 7) Special Assistant to Hon'ble Minister, PHE/I&FC for information of the Hon'ble Minister.
- 8) Pvt. Secy. to Hon'ble MOS, PHE/I&FC for information of the Hon'ble Minister.
- 9) Pvt. Secy. to Commissioner/Secretary to Govt., PHE/I&C Deptt for inf. of the Commissioner/Secretary.
- 10) Stock File.

Financial Advisor/CAO,
PHE / I&FC Department.